

National Electrification Administration Indicative Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
766	Supplies and Materials												
	Office Supplies and Materials	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	10,979,000	10,979,000		Supplies, materials, including semi-expendable assets, emergency and unprogrammed
	Drug and Medicine	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	300,000	300,000		Medicine supplies, medical equipment, drug test and other medical related expenses
	Building Materials	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	500,000	500,000		Building supplies and materials including drinking water
	Other Supplies Expenses	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	500,000	500,000		Other Supplies Expenses, Corporate Tokens, T-Shirts (tree planting)
	Training Program - Handouts/Materials	NETI	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	2,000,000	2,000,000		Supplies, materials, handouts, bags kits for training/seminar purposes and other related supplies
761	Gasoline, Grease and Oil	HRAD	NO	Competitive Bidding	July	July-Aug	Aug	Aug	Corporate Budget	4,000,000	4,000,000		One (1) year gasoline expenses for NEA vehicles
766	Water	HRAD	NO		N/A	N/A	N/A	N/A	Corporate Budget	2,500,000	2,500,000		One (1) year NEA water consumption
767	Illumination and Power	HRAD	NO		N/A	N/A	N/A	N/A	Corporate Budget	11,000,000	11,000,000		One (1) year for power and electricity consumption
772	Communication Services												
	Postage	ITCSD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	650,000	650,000		One (1) year postage expenses
	Telephone, PABX	ITCSD	NO		Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	2,200,000	2,200,000		Renewal of contract to PLDT (Appendix 21 of RA9184)
	Cellphones	NEA	NO		Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	1,600,000	1,600,000		Renewal of contract to Globe & Smart (Appendix 21 of RA 9184) including Satellite Phones
	Internet / Cable	ITCSD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	4,100,000	4,100,000		Dedicated internet management access (bandwidth) subscription, ISDN upgrading, VIOP, Hosting Services, DSL, Internet Cable
	Miscellaneous Expenses												
	Sports and Cultural Activities												
	NEA week and other cultural social activities	Committee	NO	NP-53.9 - Small Value Procurement	July-Dec	N/A	July-Dec	July-Dec	Corporate Budget	500,000	500,000		Food, supplies, t-shirts, tokens and other cultural & social related expenses for NEA anniversary
	Christmas Party	Committee	NO	NP-53.9 - Small Value Procurement	Dec	N/A	Dec	Dec	Corporate Budget	1,900,000	1,900,000		Food, groceries and other related expenses
	Sports and Athletic Activities/Boot Camp	Committee	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	100,000	100,000		Supplies, materials, t-shirts and other expenses for sports and athletic activities
	Professional Services												
	Auditing Supplies & Equipment	COA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	500,000	500,000		Office supplies, materials & equipment for COA
	Consultancy Services	NEA	NO						Corporate Budget	24,441,500	24,441,500		Renewal of contract for GAD, Restructuring & other consultants w/ technical/professional expertise and continuing contract (3-year contract) for ISO Audit
	Janitorial Services/Skilled	HRAD	YES	Competitive Bidding	Jul-Aug 2024	Jul-Aug 2024	Sep 2024	Sep 2024	Corporate Budget	11,252,500	11,252,500		One (1) year Obligational Janitorial Services/Skilled. Contract Signing is subject to the release of approved GAA
	Manpower Services	HRAD	YES	Competitive Bidding	Jul-Aug 2024	Jul-Aug 2024	Sep 2024	Sep 2024	Corporate Budget	15,638,500	15,638,500		One (1) year Obligational Manpower Services. Contract Signing is subject to the release of approved GAA
	Security Services	HRAD	YES	Competitive Bidding	Jul-Aug 2024	Jul-Aug 2024	Sep 2024	Sep 2024	Corporate Budget	10,128,500	10,128,500		One (1) year Obligational Security Services. Contract Signing is subject to the release of approved GAA
	Other Professional Services	NEA	NO	Competitive Bidding	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Corporate Budget	10,000,000	10,000,000		
	Repair and Maintenance												
	Office Building	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	3,000,000	3,000,000		Supplies, materials and labor for the repair of NEA facilities, offices, preventive maintenance services and other building repair and maintenance
	IT Equipment	ITCSD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	3,000,000	3,000,000		Supplies, materials and labor for the repair of IT Facilities, Fire Suppression, Computer Hardware, Structured Cabling, and Other ICT repair and maintenance
	Furniture & Fixtures	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	1,000,000	1,000,000		Cleaning of carpet and repair & maintenance of other equipment, furniture and fixtures repair and maintenance
	Motor Vehicle	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	2,000,000	2,000,000		Supplies, materials and labor for the repair and maintenance of NEA motor vehicles
	Insurance and Registration Fee	HRAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	Corporate Budget	1,500,000	1,500,000		Renewal of building-fire, motor vehicles, and other NEA equipment/properties for insurance & registration
	Rental												
	Shuttle / Bus Rental / Others	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	200,000	200,000		Provision of shuttle service for NEA employees and other rental of vehicles
	Photocopying Machine	HRAD	NO	Competitive Bidding	Jan	Feb	Feb-Mar	Feb-Mar	Corporate Budget	1,800,000	1,800,000		Photocopying Expenses for year 2025
	Advertising	CCSMO	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	300,000	300,000		Publication of NEA activities such as NEAM, NECM and other related activities in support to DOE & attached agencies and Energy/Power Summit

Printing and Binding	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	550,000	550,000	EnerNEA Newsletter, Annual Report, In-Focus Magazine, Calendar & Greeting Cards, Binding of Accounting Books, Annual Audit Report and other records & reports
Publication and Subscription											
Periodical & Newspapers	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Mar-Dec	Mar-Dec	Corporate Budget	250,000	250,000	One (1) Year Newspaper Subscription and other periodicals
Magazines	CCSMO	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	50,000	50,000	Magazines and other reading materials
ICT Softwares Subscription including NEA BIT, Zoom, etc.	ITCSD	NO	Competitive Bidding	Jan-Mar	Jan-Mar	Jan-Mar	Jan-Mar	Corporate Budget	9,800,000	9,800,000	
Lex Libris Subscription	LSO	NO	NP-53.9 - Small Value Procurement	Jan-Mar	Jan-Mar	Jan-Mar	Jan-Mar	Corporate Budget	200,000	200,000	
Other MOOE											
Health and Wellness Program	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	1,000,000	1,000,000	Provision for Annual Medical Physical exam, vaccinations, safety/protective gadgets and equipment & medical supplies, biggest looser and other health & wellness activities
Office Furniture, Fixture & Other Equipment											
6-Seater Conference Table with Chair	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	60,000	60,000	1 unit
Automated External Defibrillator	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	60,500	60,500	1 unit
Automatic Transmission Fluid Exchanger	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	114,000	114,000	1 unit
Aircon Package Type, Inverter Floor Mounted	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	200,000	200,000	2 units
Aircon, Split Type	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	110,000	110,000	2 units
Aircon, Ceiling Mounted Type	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	310,000	310,000	2 units
Aircon, Window Inverter Type	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	81,000	81,000	1 unit
Aircon, Floor Mounted Inverter	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	100,000	100,000	1 unit
Drone Camera	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	200,000	200,000	2 units
Ecotechnics AC Machine	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	177,600	177,600	1 unit
Mirrorless camera with kit lens	CCSMO	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	90,000	90,000	1 unit
Smart TV 55"	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	105,000	105,000	2 units
LED TV 65"	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	100,000	100,000	1 unit
Soundproof Sliding Movable Partition Wall	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	200,000	200,000	1 unit
Tire Changer	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	132,000	132,000	1 unit
Telephoto Lens	CCSMO	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	55,000	55,000	1 unit
Wheel Balancers	HRAD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	132,000	132,000	1 unit
Technical Equipment											
Insulation Power Factor Tester	NEA	NO	Competitive Bidding	Jan-Feb	Mar	Apr	Apr	Corporate Budget	1,600,000	1,600,000	1 unit
Qualistik with Light Duty Carrying Case	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	540,000	540,000	2 units
Transportation Equipment											
Multi-Purpose Vehicle / Alternative Fuel Vehicle	HRAD	NO	Competitive Bidding	Feb	Mar	Mar	Mar-Apr	Corporate Budget	10,000,000	10,000,000	5 units for the Deputy Administrators
Information and Communication Technology Equipment											
Assorted IT Software/ Communication Appliances	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	1,300,000	1,300,000	
Color Multi-Function Printer, Photocopier and Scanner	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	180,000	180,000	
Command Center - Dashboard Project	NEA	NO	Competitive Bidding	Feb	Mar	Apr	Apr	Corporate Budget	120,000,000	120,000,000	1 unit
Server Computer	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	600,000	600,000	2 units
High End Desktop Computer	NEA	NO	Competitive Bidding	Feb	Mar	Apr	Apr	Corporate Budget	2,880,000	2,880,000	48 units
Regular Desktop Computer	NEA	NO	NP-53.9 - Small Value Procurement	Feb	Mar	Apr	Apr	Corporate Budget	110,000	110,000	2 units
ICT Provisions	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	2,950,000	2,950,000	
LAN Monitoring Application System	NEA	NO	Competitive Bidding	Feb	Mar	Apr	Apr	Corporate Budget	1,500,000	1,500,000	
LAN Tester	ITCSD	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	600,000	600,000	1 unit
Regular Laptop Computer	NEA	NO	Competitive Bidding	Feb	Mar	Apr	Apr	Corporate Budget	1,870,000	1,870,000	34 units
Laptop High-End	NEA	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	Corporate Budget	190,000	190,000	3 units
Learning Management System	NEA	NO	Competitive Bidding	Apr-Jun	Apr-Jun	Apr-Jun	Apr-Jun	Corporate Budget	1,500,000	1,500,000	1 unit
Printer Laserjet Colored	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	240,000	240,000	4 units
Printer Ink Tank	NEA	NO	Shopping	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	50,000	50,000	1 unit
Network Tester's Kit	NEA	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	900,000	900,000	1 unit
Office Automation Software or its Equivalent	NEA	NO	Competitive Bidding	Apr-Jun	Apr-Jun	Apr-Jun	Apr-Jun	Corporate Budget	9,000,000	9,000,000	1 unit
Public Address System		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	900,000	900,000	1 unit
Satellite Phone		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	110,000	110,000	1 unit
Scanner (Data Management System)		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	400,000	400,000	1 unit
Scanner (Overhead Heavy Duty)		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	150,000	150,000	1 unit
Scanner Heavy Duty		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	100,000	100,000	1 unit
Scanner Flatbed Colored Document Scanner		NO	Shopping	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	50,000	50,000	1 unit
Server Standard Operating System		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	700,000	700,000	7 units
UPS 2700W Rack Type		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	400,000	400,000	2 units
UPS 900W Tower Type		NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	192,000	192,000	3 units

HDD Drive or its equivalent	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	400,000	400,000	1 unit
Assorted Communications Cables Interface Gadget	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	500,000	500,000	1 unit
4 K Laser Projector	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	70,000	70,000	1 unit
Biometrics	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	Corporate Budget	100,000	100,000	2 units
Data Management System Software	NO	Competitive Bidding	Apr-Jun	Apr-Jun	Apr-Jun	Apr-Jun	Corporate Budget	1,000,000	1,000,000	1 unit


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